
The following summarises the key requirements within University construction and maintenance projects to ensure conformance with the University Environmental Management System:

Projects over £1.5million (not including BLM)

- Must follow ‘Sustainable Construction Standard’
- Must follow process for using the ‘Sustainable Construction Standard’ set out in the ‘Sustainable Construction Procedure’
- Must use sustainable tracker document to follow & log progress
- Must be able to evidence this to internal and external auditors
- Must inform Sustainability Service at project initiation
- Must ensure ‘Construction and Maintenance Reuse, Recycling and Waste Procedure’ is used throughout project life-cycle

Projects £300k - £1.5million

- Must follow section 6 of the ‘Sustainable Construction Procedure’
- Progress against these requirements must be recorded
- Progress confirmed as a check box within update sheet of Capital Projects Review Meeting
- Must be able to evidence this to internal and external auditors
- Must ensure ‘Construction and Maintenance Reuse, Recycling and Waste Procedure’ is used throughout project life-cycle

Projects up to £300k

- Must follow section 7 of the ‘Sustainable Construction Procedure’
- Progress against these requirements must be recorded
- Progress confirmed as a check box within update sheet of Capital Projects Review Meeting
- Must be able to evidence this to internal and external auditors
- Must ensure ‘Construction and Maintenance Reuse, Recycling and Waste Procedure’ is used throughout project life-cycle

Document can be accessed at: universityofleeds.myeqms.com (see EMS or Construction folders)

Projects will be audited internally and externally for evidence of compliance against the University Environmental Management System.