

## **Environmental Management System - Construction and Maintenance Projects (2015)**

The following summarises the key requirements within University construction and maintenance projects to ensure conformance with the University Environmental Management System:

### **Projects over £1.5million (not including BLM)**

- Must follow **'Sustainable Construction Standard'**
- Must follow process for using the **'Sustainable Construction Standard'** set out in the **'Sustainable Construction Procedure'**
- Must use sustainable tracker document to follow & log progress
- Must be able to evidence this to internal and external auditors
- Must inform Sustainability Service at project initiation
- Must ensure **'Construction and Maintenance Reuse, Recycling and Waste Procedure'** is used throughout project life-cycle

### **Projects £300k - £1.5million**

- Must follow section 6 of the **'Sustainable Construction Procedure'**
- Progress against these requirements must be recorded
- Progress confirmed as a check box within update sheet of Capital Projects Review Meeting
- Must be able to evidence this to internal and external auditors
- Must ensure **'Construction and Maintenance Reuse, Recycling and Waste Procedure'** is used throughout project life-cycle

### **Projects up to £300k**

- Must follow section 7 of the **'Sustainable Construction Procedure'**
- Progress against these requirements must be recorded
- Progress confirmed as a check box within update sheet of Capital Projects Review Meeting
- Must be able to evidence this to internal and external auditors
- Must ensure **'Construction and Maintenance Reuse, Recycling and Waste Procedure'** is used throughout project life-cycle

**Document can be accessed at:** [universityofleeds.myeqms.com](http://universityofleeds.myeqms.com) (see EMS or Construction folders)

Projects will be audited internally and externally for evidence of compliance against the University Environmental Management System.