

Environmental Objectives 2014-2015 – Finance and I.T

These are your departmental environmental objectives for 2014-2015,

These objectives are designed to help you reduce and improve your significant departmental environmental impacts.

Objective One	Objective Two	Objective Three	Objective Four
Work towards paperless invoicing and processing	Maintain compliance with waste legislation for confidential waste disposal	Improve the sustainability and environmental impact of LUUs IT systems	N/A

These are the significant impacts your department has on the environment (These are the impacts that your department has on the environment through your everyday activities.)

Significant Impact addressed:	Significant Impact addressed:	Significant Impact addressed:	Significant Impact addressed:
<p>Use of natural resources: using paper based products like paper for invoicing depletes natural resources</p> <p>Waste production: producing more than the legally required documents increases LUUs waste production</p>	<p>Use of natural resources: using paper based products like paper for invoicing depletes natural resources</p> <p>Waste production: producing more than the legally required documents increases LUUs waste production</p>	<p>Use of natural resources: production, use and disposal of IT equipment all contributes to the use of natural resources: metals, plastics etc. Sustainable procurement and disposal of these items will reduce LUUs environmental impact</p> <p>Waste production: IT waste is classed as special and hazardous; reducing this will significantly improve LUUS sustainability</p>	N/A

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Energy Use: IT systems can be energy intensive: implementing measure to reduce this can improve LUUs energy efficiency and reduce carbon emissions

The initiatives below should be incorporated into your departmental one page plans and are designed to reduce and improve your departmental impact on the environment:

Initiatives	Initiatives	Initiatives	Initiatives
<p>Implement paperless invoicing and invoice processing across LUU</p> <p>Work with contractors and suppliers to reduce paper based interaction and invoicing</p>	<p>Continue the use of UoL confidential waste disposal services via HR for small amounts of waste</p> <p>Use LUUs confidential waste contactor: PHS Data Shred for disposal large quantities of waste</p>	<p>IT equipment Hire: Investigate hire options over IT equipment purchasing. This ensures regular updating of equipment for energy efficiency and reduces cost of hazardous waste disposal</p> <p>Maintain and Implement energy saving system controls e.g. auto shutdowns</p>	

The information below details which environmental legal and other requirements are relevant to your departmental objectives

Legislation & Other Requirements	Legislation & Other Requirements	Legislation & Other Requirements	Legislation & Other requirements
<p>Environmental Protection act (duty of care) 1990</p> <p>The EU Waste Framework</p>	<p>Environmental Protection act (duty of care) 1990</p> <p>The EU Waste Framework Directive</p> <p>The Waste (England and Wales) Regulations 2011</p>	<p>Environmental Protection act (duty of care) 1990</p> <p>The EU Waste Framework Directive</p> <p>The Waste (England and Wales) Regulations 2011</p>	

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<p>Directive</p> <p>The Waste (England and Wales) Regulations 2011 (Amendment 2012)</p> <p>LUU Environment Policy</p> <p>LUU Strategic Plan: Propel us into the Future</p>	<p>(Amendment 2012)</p> <p>LUU Environment Policy</p> <p>LUU Strategic Plan: Propel us into the Future</p>	<p>(Amendment 2012)</p> <p>LUU Environment Policy</p> <p>LUU Strategic Plan: Propel us into the Future</p> <p>Climate change and energy act 2006</p> <p>Energy Efficiency Action Plan 2007</p> <p>Hazardous waste regulations</p>	
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15/16 Progress

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<p>Implement paperless invoicing and invoice processing across LUU</p> <p>Work with contractors and suppliers to reduce paper based interaction and invoicing</p>	<p>Continue the use of UoL confidential waste disposal services via HR for small amounts of waste</p> <p>Use LUUs confidential waste contactor: PHS Data Shred for disposal large quantities</p>	<p>IT equipment Hire: Investigate hire options over IT equipment purchasing. This ensures regular updating of equipment for energy efficiency and reduces cost of hazardous waste disposal</p>	

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of waste

Maintain and Implement energy saving system controls e.g. auto shutdowns

The information below details which environmental legal and other requirements are relevant to your departmental objectives

Progress	Progress	Progress	Progress
<p>The Finance team are as paperless as legally possible with current systems.</p> <p>New systems are currently been investigated.</p>	<p>A new contractor for Confidential shredding has been introduced. All confidential shredding is 100% recycled</p>	<p>All I.T procurement and disposal is managed through Stone.</p> <p>Stone are an ISO14001 certified company who both sell and recycle I.T equipment.</p> <p>All LUUs it waste is either reconditioned and sold in the Uk or donated to overseas charities</p> <p>LUU operates a 7 year procurement cycle, and receives a cash back incentive for recycling old equipment</p>	<p>N/A</p>

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